

# **CITY OF MANCHESTER**

**HUMAN RESOURCES DEPARTMENT  
ONE CITY HALL PLAZA  
MANCHESTER, NH 03101  
TEL: 603-624-6543 (VOICE/TTY)  
FAX: 603-628-6065**



## **LIBRARIAN III (HEAD OF TECHNOLOGY)**

(Announcement No. R-042-07)

Salary Grade 20

Starting Salary: \$45,318.90/yr - plus benefits package

Exempt

Work schedule includes nights and weekends

### **THE JOB:**

Under the direction of the Library Director, is responsible for the management and development of technology in the library department. Job duties include the daily maintenance of the Library's equipment and network for the effective delivery of library services. Experience with web-site management is required. Knowledge of online databases is a plus. Application of hardware and software in relation to library services required. Job also includes collection development, programming, reference desk coverage and supervision of divisional staff. Performs related duties.

### **MINIMUM**

### **QUALIFICATIONS:**

Master's Degree in Library Science with at least five years of progressively more responsible library experience providing library services. Supervisory experience is a plus.

**NOTE: Offer of hire conditional on candidate's ability to complete essential job functions, with or without accommodations, as determined by medical exam. A background check will be required for this position.**

### **APPLICATION**

### **PROCEDURE:**

Candidates must complete a City of Manchester employment application. Resume should be submitted with application. Applications may be obtained at address above or at [www.manchesternh.gov](http://www.manchesternh.gov)

### **OFFICE HOURS:**

Monday-Friday, 9:00 a.m. to 4:30 p.m.

### **OPENING DATE:**

Tuesday, June 26, 2007

**CLOSING DATE:** Open

**The City of Manchester is an Equal Employment Opportunity Employer**

**\*\*\*PLEASE POST\*\*\***

*THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST*